



IEC Semester Away Learning Agreement

*This form is to be used by any student wishing to apply to a semester away program including the **MassArt Exchange Program**, the **AICAD Mobility Program** or an approved **Third-Party Provider Program**. Sections #1 and #2 must be completed and submitted to the International Education Office (IEC) before applying to the away program. After the student is accepted and arrives on campus at the Host Institution, the student has two weeks to complete section #3.*

SECTION #1: GENERAL INFORMATION

Name: _____ MassArt Major: _____
Student ID#: _____ DOB: _____

Semester Abroad:

- ☐ Fall 20____ (due March 15)
- ☐ Spring 20____ (due October 15)
- ☐ Summer 20____ (due March 15)

Host Institution:

Name: _____
City: _____
Country: _____
Third Party Provider Name (if Applicable):

SECTION #2: PRE-APPLICATION LEARNING AGREEMENT

In this section, please indicate the classes you plan to take abroad in the "Proposed Program Abroad" table and the courses you need credit for at MassArt in the "MassArt Course Equivalencies" tables on page 2. Please note, major studio requirements will need to be approved by your Faculty Advisor or Department Chair. History of Art classes and Liberal Arts classes will need to be approved by the Registrar below on page 2..

Proposed Program Abroad			
Host Institution's Class Name <i>List here the classes you plan to take abroad.</i>	Credits	Type of Credit (ECTS, U.S., Other?)	U.S./MassArt Equivalent Credit Amount
TOTAL:			



Name: _____

Student ID#: _____ DOB: _____

MassArt Course Equivalencies: Major Requirements

In this table, please list here each major requirement you will attempt at the Host Institution. Please make an appointment with your Faculty Advisor to get their approval below.

Class Name and Code	Credits	Faculty Advisor Signature*	Date

**By signing above, you are agreeing to allow this student to attempt their major requirements abroad at the Host Institution mentioned above. Credit will only be applied to the student's transcript as the above listed MassArt Major's Requirements provided the student receives a passing grade from the the Host Institution in the course proposed above and the student passes a portfolio review with you, the Chair of the student's department or the faculty deemed the student's faculty advisor upon return from the abroad program.*

MassArt Course Equivalencies: Studio Electives

In this table, please list all studio electives you intend to attempt at the Host Institution.

Class Name and Code	Credits

MassArt Course Equivalencies: History of Art and/or Liberal Arts

In this table, please list all History of Art and Liberal Arts classes you intend to attempt at the Host Institution. Please visit the Registrar's Office to get the Registrar's approval below.

Class Name and Code	Credits	Registrar's Signature**	Date

***By signing above, you are agreeing to allow this student to attempt the courses listed at the Host Institution. Credit will only be applied to the student's transcript as the above listed courses provided the student receives a passing grade from the the Host Institution and the class title and/or content does not change from the one listed above.*

TOTAL EXPECTED MASSART CREDITS: _____



Name: _____

Student ID#: _____ DOB: _____

SECTION #3: Arrival Verification

To be completed and submitted by student within 2 weeks of beginning classes at Host Institution.

Current Class Schedule		
Class Name	Credits	Type of Credit (ECTS, U.S., Other?)
Total Credits		

Host Institution Contact:

Name: _____ Email: _____

Phone: _____

Contact Signature***: _____ Date: _____

***By signing above, you are confirming that the above student is currently enrolled in the courses listed above and, if the student passes the classes, they will receive the type of credits listed.